

7<sup>th</sup> March 2019

To all Parents & Carers,

The next Parents Evening scheduled for the end of March/beginning of April will be available to book online. This will be made live next week.

We will shortly be sending a link to your mobile phone which will take you to our online booking system for you to select a time convenient. Please ensure you have provided your most up to date contact information for our records.

Please follow these simple steps to book your slot:

Click the link that you receive through text to take you to the confirmation page. You will need internet access to do this.

Enter your child's first name to continue. If you have more than one child, any of their first names will work.

Next you will be taken to the booking page. This will show your children alongside all of the teachers that you can book in with.

Click 'Please Choose' to be shown a list of available times that you can click to book.

After you have entered any notes, please click 'Book this Slot' to complete your booking. When the button has turned green you know your booking has been made.

At any time before the Parents Evening, you can click the link on your phone again to check your booking time or even un-book by clicking the green booked button.

Please note bookings will close 2 days prior to allow Teachers time to prepare.

The link will only be sent to Parents/Carers who are classed as priority 1 on our database. If additional links are required please contact the school office.

If any parents or guardians are having problems logging on please contact us.

Yours sincerely,

T. V. Angell

Mrs. T. Angell  
Headteacher



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*Whiston Junior and Infant School is part of White Woods Primary Academy Trust. White Woods Primary Academy Trust is an exempt charity regulated by the Secretary of State for Education. It is a company limited by guarantee registered in England and Wales (Company Number 8589470), whose registered office is at The Hub, Wickersley Northfield Primary School, Northfield Lane, Wickersley, Rotherham. S66 2HL*